



Capturing Web Page Data With RefGrab-It

RefGrab-It works with your browser to capture certain bibliographic data from Web pages so that you can import that data and create citations in your RefWorks account.

Part 1: Installing RefGrab-It

Windows Users

Internet Explorer:

1. When in RefWorks, select **Tools**, then **RefGrab-It**.
2. In **Internet Explorer**, right-mouse click on the RefGrab-It link.
3. From the popup menu, select **Add to Favorites**.
4. You should see RefGrab-It in the **Name** area. Click **OK**.
5. You may get a security challenge telling you that you may be adding something that is unsafe. Please say **yes**.
6. When you want to use RefGrab-It, just select **Favorites** and **RefGrab-It**.

Firefox:

1. Select **Tools**, then **RefGrab-It**.
2. In **Firefox**, make sure your **bookmarks toolbar** is selected and displayed (**View** → **Toolbar** → **Bookmarks Toolbar**).
3. Drag and drop the **RefGrab-It link** to your personal toolbar.

Netscape Users:

Unfortunately, RefGrab-It is not currently compatible with this browser.

Mac Users:

Firefox and Netscape Users

1. Select **Tools**, **RefGrab-It**.
2. **Drag and drop the RefGrab-It link** to your browser toolbar.

For further info on RefGrab-It, please speak to a librarian or call 651-690-6652

Part 2: Using RefGrab-It

Capturing the Web page

Note: You may need to temporarily disable any pop-up blockers while accessing the RefGrab-It results.

1. Display the Web page from which you want to use and cite information. *You may capture only one Web page at a time.*
2. Click on **RefGrab-It** from your toolbar or Favorites/bookmark list.
3. You will be brought to the RefWorks temporary results page where the data will be displayed.

This page shows you:

- The URL to the web page
 - Title information (taken directly from the title bar on the Web page)
 - Supplemental information related to the page you are capturing
 - *See below about **Editing in Additional Information***
4. If you want to add this Web page to your RefWorks account, click the **Import** button.
 5. If you are not logged in to your account, you will be prompted to login. Otherwise, your record will appear in the **Last Imported folder**.

Note: You may see a link that says: "A more complete version of this reference may be available. Show me this reference." Click on the link to view the information. Click the **import** button if you want this information added to your RefWorks account.

Other Info tab

You may also see an **Other Info** tab on your temporary results page. This tab display links to additional information that may include:

- Books (ISBNs included on the web page you selected)
- Articles (Additional information found from PMIDs/PubMed Identifiers on the web page)
- Digital objects (Includes information found based upon DOI /Digital Object Identifiers on the web page)
- RSS Feeds (Lists all feeds on this page - some of which may not relate to the information you are viewing).

Select any of the additional information you wish to view by clicking on the appropriate link.

Editing in Additional Information

Once your Web page citation is in RefWorks, use the **Edit** feature to add information pertinent to your citation.

- Provided you have selected a citation style, you will see green check marks next to info that is required for that style.
- Toggling between RefWorks and the Web page, complete the information required.
- If the Web page provides no copyright or "last updated" date, type **n.d.** (for *no date*) in the Last Updated field.
- You may find that you will still need to add information (such as the sponsoring agency or organization) to the final bibliographic citation.